



Annual Boiler Room Inspection and Maintenance Log

Facility:	Date						
Boiler Number:	Time						
Inspect Firesides							
Inspect Waterside Surfaces							
Inspect Breeching							
Clean Fireside Surfaces							
Clean Waterside Surfaces							
Clean Breeching where applicable							
Test Safety Valves							
Check Operating Pressure Controller							
Check High Pressure Controller							
Check Boiler Safety Controls							
Check Boiler Feed Pumps and Strainers							
Check Condensate Receivers							
Check Drip Legs and Strainers							
Check Automatic Changeover Control							
Check fluid levels of Hydraulic Valves							
Tighten all electrical connections							
Conduct gas pilot turndown test							
Replace/Clean Ignition and/or Flame Rods							
Perform Gas Leakage Test							
Check combustion and adjust if necessary							

Comments: _____

* This list consists of recommended inspection/maintenance, it may not include all points of inspection and/or maintenance for the specific boiler room

* It may be beneficial to expand upon this list for record keeping and maintenance purposes. This list does not guarantee unforeseeable boiler failures, but will contribute to improved boiler maintenance

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